

	EMP NO	Social Security No.	W-2	First Name (14 characters)	M.I.	Last Name (20 characters)	Address (25 characters)	City (15 characters)	State	Zip
A										
B										
C										
D										
E										
F										
G										

ENTER THE EMPLOYEE NUMBER IN BOTH THE TOP AND BOTTOM SECTIONS.
 W-2 BOX (ABOVE): ENTER "X" IF A MID-YEAR W-2 WANTED FOR THIS EMPLOYEE
 BOX 77 (BELOW): ENTER "P" EMPLOYEE IS COVERED BY A QUALIFIED PENSION PLAN
 WAGE CODE
 "F" = EMPLOYEE ADDR IS OUTSIDE USA

	EMP NO	Wages	Fed W/H	State W/H	F.I.C.A. (Soc. Sec.)	F.I.C.A. (Medicare)	Calif. S.D.I.	Tips	Meals/Lodg	77	78 F	79 S	80	Net Payroll	Apay Use
A	TPQ ▶														
B	TPQ ▶														
C	TPQ ▶														
D	TPQ ▶														
E	TPQ ▶														
F	TPQ ▶														
G	TPQ ▶														

FEDERAL Wage Codes - Box 78-Complete only if one of the following applies: 1 = Exempt from FICA & FUTA 2 = Exempt from FUTA, subject to FICA 3 = Exempt from FICA, subject to FUTA 4 = 941 Employee of Farmer 5 = Household Employee 6 = Household Employee exempt from FUTA	CALIF Employers - Box 79-Complete only if one of the following applies: <u>CA Employees:</u> W = Subject to PIT only P = W/H for 1099R recipient J = Subject SDI, exempt SUI R = Religious exempt SDI, Subj SUI C = Sole stockholder exempt SDI, Subj SUI Out of State: N = Out of state X = Out of state (SUI exempt)	Non-CALIF Employers - (Box 79 codes) E = SUI Exempt N = Out of state X = Out of state (SUI exempt)
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